



Expression of Interest: CRMEC Chair

The Canberra Region Medical Education Council (CRMEC), the Postgraduate Medical Education Council of ACT, is **seeking expressions of interest for the Chair role.**

What is the CRMEC?

The CRMEC is a Ministerial Management Council established by the Minister for Health to provide expert advice regarding education, training and welfare for junior doctors, and to perform accreditation functions for prevocational training programs in the region. Council members include medical administrators, clinicians and clinical supervisors, education specialists, rural health representatives, junior doctors and consumers. The Council provides leadership and innovation in postgraduate medical education and training in the ACT, developing linkages with accreditation agencies and medical education providers and promoting partnerships with relevant national and jurisdictional organisations.

The CRMEC Chair will be required to:

- Have significant experience in medical education and/or medical administration.
- Chair meetings of the CRMEC 4-6 times per year.
- Have strong understanding of conflict-of-interest management and ethical decision making.
- Understand context of prevocational medical education and training in ACT training region and Australia-wide.
- Have knowledge of the CRMEC accreditation standards and accreditation processes.
- Contribute to strategic thinking for medical education within the ACT and linked regional networks.
- Communicate effectively and work cooperatively with stakeholders.
- Meet annually with the Minister of Health to convey the CRMEC's strategic direction and perspective.
- Provide advice on consultation requests from stakeholders including facilities in the region, the Australian Medical Council and other accrediting national bodies (when requested by the CRMEC Manager).
- Meet with facility leaders (e.g. Chief Executive Officer and/or Director of Medical Services) falling within the CRMEC's accreditation network (when requested by the CRMEC Manager).
- Potentially represent the CRMEC on national and jurisdictional committees, when requested.
- Potentially contribute to CRMEC education events, when invited.

Remuneration

The Chair is appointed by the Minister for Health for three years. The anticipated time commitment to undertake Chair duties is the equivalent of 12-14 days annually. Applicants currently employed in the ACTPS or university sectors are not eligible for remuneration. Applicants outside these structures are eligible for remuneration on a pro-rata basis as a consultant, as determined by the *ACT Remuneration Tribunal, Determination for Part Time Office Holders*.


Interested in applying?

Applicants are required to:

- Complete an application template (available from the CRMEC manager).
- Respond to selection criteria in writing (available from the CRMEC manager).
- Provide a curriculum vitae and two written referees reports.
- Undertake a discussion with the current Chair regarding the role.

Contact CRMEC Manager, Prof. Emily Haesler, for an application kit:

 CRMEC.manager@act.gov.au

 512 42946

Expressions of Interest close: 11 November 2021 at 5pm